

Unit Selection Sheet

Program regulations prohibit a family from paying more than 40 percent of their adjusted monthly income for rent and utilities combined when rental assistance begins.

This form is designed to help the landlord and prospective tenant to know if the submitted unit will be with-in the limits as established by HUD.

Is the family a prorated family – Yes No If the family is a prorated family the gross rent cannot be more than the applicable Payment Standard for the unit or voucher size, whichever is smaller.

Effective: _____	Zip Code(s): 973	Zip Code(s): 973	Zip Code(s): 973	Zip Code(s): 973
VOUCHER SIZE: _____	_____	_____	_____	_____
1. PAYMENT STANDARD	\$ _____	\$ _____	\$ _____	\$ _____
2. MINUS TOTAL TENANT PAYMENT	\$ _____	\$ _____	\$ _____	\$ _____
3. EQUALS MAXIMUM SUBSIDY	\$ _____	\$ _____	\$ _____	\$ _____
4. PLUS 40 PERCENT OF MONTHLY ADJUSTED INCOME	\$ _____	\$ _____	\$ _____	\$ _____
5. EQUALS MAXIMUM ALLOWABLE GROSS RENT (Rent + utility allowance = Gross Rent)	\$ _____	\$ _____	\$ _____	\$ _____
A. AMOUNT OF RENT REQUESTED BY OWNER	\$ _____	\$ _____	\$ _____	\$ _____
B. PLUS UTILITY ALLOWANCE ¹	\$ _____	\$ _____	\$ _____	\$ _____
C. EQUALS GROSS RENT	\$ _____	\$ _____	\$ _____	\$ _____

Prior to entering into a Housing Assistance Payment Contract with the landlord, the unit must be considered rent reasonable and must pass a Housing Quality Standard inspection. We recommend that you do not allow the family to take possession of the rental until you are notified by SHA that the rental meets these requirements.

Landlord Initials _____ Dated _____

Client Initials _____ Dated _____

¹ Based on what utilities are the responsibility of the tenant and the lesser of either the unit size or the tenants voucher size. See opposite side of this page.

Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 25577-0169
(exp. 04/30/2018)

See Public Reporting Statement at <https://www.hud.gov/sites/documents/52667.PDF>

Locality: Salem Housing Authority		Effective April 1, 2019					SHA Schedule 46						
Unit Type		SINGLE FAMILY HOUSE					MULTI-FAMILY APARTMENT, DUPLEX, TRIPLEX						
Utility or Service		Monthly Dollar Allowances											
		0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
Heating	a. Natural Gas	22	28	33	39	47	53	17	21	25	28	34	38
	b. Electric	25	35	45	55	69	79	18	25	32	39	49	56
	d. Oil	50	70	90	110	140	160	25	35	45	55	70	80
	e. Wood	37	52	67	82	105	120	19	26	34	41	52	60
	f. Propane	63	88	113	138	175	200	31	44	56	69	88	100
	Cooking	a. Natural Gas	1	2	2	3	4	4	1	2	2	3	4
b. Electric		5	6	8	10	13	15	4	5	7	9	11	12
Other Electric		26	31	37	42	51	56	16	18	19	21	24	25
Water Heating	a. Natural Gas	6	9	11	14	18	20	6	9	11	14	17	20
	b. Electric	17	24	31	38	48	55	9	13	17	21	27	30
Water		20	23	26	29	34	37	18	21	24	26	30	33
Sewer		45	49	53	57	63	68	43	46	50	53	59	62
Trash Collection		24	24	24	27	35	35	18	18	18	27	35	35
Actual Family Allowances To be used by the family to compute allowance.							Utility or Service					Per Month Cost	
Complete below for the actual unit rented.							Heating						
Name of Family							Cooking						
Address of Unit							Other Electric						
							Water Heating						
							Water						
							Sewer						
							Trash Collection						
							Range/Microwave*					\$2	
							Refrigerator*					\$3	
							Number of Bedrooms in Unit						
BR Size Used for UA Calc		or		Voucher Size		Staff:					TOTAL \$		

*only allow if tenant-provided